

*SpecsIntact Interagency Configuration,
Control and Coordinating Board (SI-CCCB) Meeting*



*May 4, 2006
Kennedy Space Center, Florida*

Attendees:

Miguel A. Morales, NASA
Frank Der, NASA
Steven P. Freitas, USACE (Sacramento)
Pete Rossbach, USACE (Washington)
Sheron Belcher, USACE (Huntsville)
Carl Kersten, NAVFAC (Norfolk)
Sherri McMillion, NAVFAC (Norfolk)
Rick Knutson, InDyne
Jim Brandenburg, InDyne
Pat Robinson, InDyne
Maggie Muller, InDyne
Jim Whitehead, InDyne
Cheryl Fitz-Simon, InDyne
Jennifer Horvath, InDyne
Rick Hatcher, SGS
Richard Hungate, SGS

Introduction



**Carl Kersten , NAVFAC
SI-CCCB Chairman**

- Opened and welcomed everyone to the meeting.

Review Action Items from the November 1-2, 2005 Meeting

Carl Kersten, NAVFAC

- Carl Kersten will follow-up on the IHS Proposal to verify the deadline - **Complete**
 - ▶ .Carl stated the IHS proposal has been accepted and they will begin October 2006.
- Carl Kersten will follow-up on Steve Freitas suggestion to have the UMRL Maintenance funded by the DoD - **Complete (action covered by above)**
 - ▶ .The IHS contract will be funded by the Office of the Secretary of Defense.
- SGS will submit an alternate proposal via email to counter the IHS proposal by Thursday, November 10, 2005 - **Complete**
 - ▶ The counter proposal submitted by SGS was denied. As stated above the Office of the Secretary of Defense has approved and funded the IHS proposal.
 - ▶ IHS will maintain the UMRL
 - ▶ Unified Master Reference List (UMRL) will be updated quarterly by IHS.
- Once all proposals have been submitted, Carl Kersten will follow-up with Pete Rossbach and Miguel Morales to review the proposals submitted by IHS and SGS - **Complete**
- Maggie Muller will email the revised UFGS Sections with revisions that include NASA's recommendations to Carl Kersten, Sharon Belcher and Frank Der. They will distribute the revised UFGS Sections to the appropriate personnel. This is in reference to the Criteria Change Requests that were previously submitted and approved, but were not implemented. This was to speed up the process by going directly to the Army and Navy representatives - **Complete**
 - ▶ Maggie Muller emailed the revised UFGS Sections to Army and Navy **December 21, 2005**
- Carl will send out an email to all the UFGS Working Groups informing them NASA has joined the UFGS and Frank Der will be the NASA contact. NLT November 30, 2005 - **Complete**
- Maggie Muller will email the Comparison List to NAVFAC for updating the UMRL for the April 2006 release - **Completed June 24, 2005**
- Jennifer Horvath will email the Open Change Request Report, sorted by priority, for the Board Members to review - **Complete**
- All agencies must convert the database to XML prior to the April 2006 release - **Complete**
- Bob Payn will provide a link to the prototype web page for Maggie Muller to test prior to publishing - **Incomplete**
- Jim Whitehead will provide a CD with the latest version of SpecsIntact to Carl Kersten for distribution throughout NAVFAC - **Complete**
- Carl Kersten will publish the updated version of the UFGS 1-300-02, dated October 2004 - **In Progress**
 - ▶ UFC 1-300-02 is in the process of being updated by Steve Freitas - see the May 1-2, 2006 UFGS Working Group Minutes for more details
- Steve Freitas will email a copy of the UFGS Section template he developed to the SI-CCCB Members for consideration as a replacement for the current UFGS Section Template - **In Progress**
- Cheryl Fitz-Simon will publish a workaround procedure in the Knowledge Base that will provide the instruction for getting Brackets in Bold or HLS - **Complete**
- SGS/InDyne will compile a tracking chart for posting that shows the history of what sections have been merged, deleted or renumbered. This spreadsheet will combine the current "A and N Conversion List", the "UFGS Listing of Changes" and the "UFGS Listing of Changes Archives" into one Spreadsheet - **In Progress**
 - ▶ Teleconferencing will be setup in order to establish some type of a process.

Miscellaneous Items

Open

- UFGS Master Template (see the UFGS Working Group minutes for more detail)
 - ▶ Template will be distributed with the software and the WBDG. SI Web Site should link to it.
- Tracking charts have been completed, but not published SGS has not received feedback/updates from any of the agencies.
 - ▶ Tracking charts will be updated on an as needed basis

Design Build

Open

- Jim Whitehead sent Bill Brodt information regarding SpecsIntact supporting Design Build to see if he would be willing to support this effort.

- ▶ At this time NASA alone cannot fund modifications to SpecsIntact to better support Design Build. NASA may have a limited amount of funding to help convert Design Build Sections into SpecsIntact format.
- We can already provide in SpecsIntact the format that Army is now using for their Design Build projects.
- With only modest changes, SpecsIntact could support most of the current NAVFAC Design Build format.
- Someone would have to convert the NAVFAC specs from Word to SpecsIntact. This could be accomplished within a few weeks. NASA may be able to fund this effort in whole or part.
- Pete stated that he has been pushing USACE to use the NAVFAC Design Build specifications, because Army's Design Build specifications require work.
- All SpecsIntact Sections can now be transformed to HTML automatically for display in a browser using SI's XML transformation style sheet.
- The NAVFAC Design Build database has separate Submittal Procedure Sections.
 - ▶ Unique Sections should use a 4th level MasterFormat 2004 Section Number, but SpecsIntact does not currently support MasterFormat 2004 Submittal Procedure sections other than 01 33 00
 - ▶ Sherry will create 4th Level Design Build Submittal Procedures Sections, that end in .01 and .02
 - ▶ Rick Hatcher suggested checking the MasterFormat 2004 numbering to verify this is the correct numbering sequence to use.
 - ▶ CSI has no 4th level, so we can assign any number to the Submittal Procedures Sections to accommodate the Design Build effort.
- Specifier notes are available in the XML document
- Only CSI Division 1 Level 4 is located in the Closeout Documents

Review Change Requests

Jennifer Horvath, InDyne

- Ten Change Requests were reviewed. Below is a summary of the Change Requests reviewed:
 - ▶ Rejected - 2
 - ▶ Accepted - 5
 - ▶ Deferred - 1
 - ▶ Partially Accepted - 1
 - ▶ Requirements Analysis - 1

Change Document/Historical Tracking/CMS

Open

- SGS had sent the Excel Change Document to CMS
- Sheron Belcher would like to see a live database (SQL or Access) for tracking this information rather than having to try to manipulate a huge spreadsheet. This would provide the capability to run query's and reports to extract specific information.
- Everyone agreed it would be a good idea to house this document or database on the same shared server as the UFGS.
- Carl Kersten stated that he would also take this to Bob Payn along with the discussion from the Working Group meeting on a centralized server for the database managers.

Tables

Jim Whitehead, InDyne

- It was agreed at the board Meeting that we could limit our support for table editing in SpecsIntact to save development time. Specifically, it was suggested that:
 - ▶ Users do not need to be able to edit tables directly in the SpecsIntact Editor, and
 - ▶ Users could be limited to inserting tables into SpecsIntact documents as external (ActiveX) objects, which would be displayed and printed by third party software, such as Microsoft Excel.
- Upon further analysis and off-line discussions with SI-CCCB Members, we have concluded that:

- ▶ Eliminating in-line editing of tables in the SpecsIntact Editor would not save enough development time to justify the additional hardship this would cause for our users.
- ▶ Using an external object for SpecsIntact tables would create a host of problems, including these:
 1. SpecsIntact could not search for text in these tables
 2. SpecsIntact tags could not be used in these tables
 3. SpecsIntact processing could not take place in these tables
 4. Any Sections with tables would require at least one additional external file, as the tables could not be included in our
- ▶ To use an external object in a visually acceptable manner would require about as much custom software development as would the development of a more native (embedded) SpecsIntact table, so it would not actually save any significant development time.
- We currently plan to allow in-line editing of tables in the SpecsIntact Editor, and we do not plan to embed tables as objects. That is, we plan to implement native SpecsIntact XML tables.

**The next meeting will be held at Kennedy Space Center (KSC)
on October 31 through November 2, 2006.
The the SI-CCCB Meeting will be on the first day,
followed by two days dedicated to the
UFGS Working Group.**